

Bangladesh Public Administration Training Centre

Savar, Dhaka-1343

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A. Academic Attainments:

- a. Executive Diploma on Leadership Management, Executive Development Centre, Uttara University, Kedha, Malaysia, 2010, Distinction CGPA 3.74.
- b. M. A in Library & Information Science, Dhaka University, 1987 (Examination held in 1991), 2nd Class (2nd)
- c. BSc. (Physics, Math, Psychology), Dhaka University, 1985, Second Class.
- d. HSC, Board of Intermediate and Secondary Education, Dhaka, 1983, Second Division.
- e. SSC, Board of Intermediate and Secondary Education, Dhaka, 1980, First Division.

B. Professional Training (Home):

- a. Network Administrator, NIIT, Dhaka, 1999.
- b. Fundamentals of Visual Basic, NIIT, 2000.
- c. Training of Trainers, BPATC, Savar, Dhaka, 1992.
- d. Advanced Training of Trainers (ToT), BPATC, Savar, Dhaka, 1992.
- e. Curriculum Development Workshop on e-Governance, Australian National University, 2012.
- f. ToT on e-Governance, BPATC, Savar, Dhaka, 2013.
- g. Curriculum Development Workshop on e-Governance, BRAC University, 2013.
- h. ToT on Innovation in Service Delivery, A2i, Dhaka, 2014
- i. Workshop on Service Innovation Immersion, A2i, BARD, Comilla.
- j. Training on Research Methodology, BPATC, Savar, Dhaka

C. Professional Training (Abroad):

- a. Software System, CMC Ltd, New Delhi, India, 2001.
- b. Networking and Hardware, New Horizon, New Delhi, India, 2003.
- c. Project Management and ICT, NZIC, Wellington, New Zealand, 2006-2007

D. Membership of Professional Associations:

- Library Association of Bangladesh

E. Language proficiency:

- a. Bangla - Excellent in speaking, reading and writing
- b. English - Fluent in speaking, reading and writing.

F. Country visited:

India, China, Malaysia, Thailand, New Zealand, Vietnam, Singapore

G. Research and Publication/s:

Khair, Rizwan, Mahede, MG, Hossain, Md. Zakir (1999). *Application and effectiveness of computerisation in government offices at district level: A study*. Dhaka: BPATC.

H. Research Interest/s:

Social Research.

I. Area of Interest/Specialization:

Leadership Management, Information & Communication Technology, Innovation

J. Other Information (if any): N/A

05 September 2021

Signature with Date